

**INVITATION TO BID: REQUEST FOR PROPOSALS**  
**JOSHCO INVITES ALL PROSPECTIVE SERVICE PROVIDERS TO SUBMIT BIDS IN**  
**ACCORDANCE WITH THE TERMS OF REFERENCE PROVIDED IN THIS INVITATION.**

BID NO.	PROJECT NAME
RFB/PSC/006/2017	A Panel of Multi-disciplinary Professional Service Providers on an Ad-Hoc Basis for a Period not exceeding 36 months
PROJECT SCOPE:	The Appointment of a Panel of Professional Service Providers to Provide Multi-Disciplinary Professional Services on an Ad-Hoc Basis for a Period not exceeding 36 months
COLLECTION OF BID DOCUMENTS:	<b>Monday, the 17th of July 2017</b> , during standard office hours (08:00 – 16:30), at the Procurement Section, 1st Floor, 137 Sivewright Avenue, New Doornfontein. (011 - 406 7300): Proof of payment required.
BID COSTS:	<b>R 500.00 (Five Hundred Rands only)</b> non-refundable fee inclusive of VAT. Payable to JOSHCO, Standard Bank, Johannesburg, Branch Code 00 02 05, Account Number 00 019 772 6. Bidders to provide a deposit slip or EFT transcript when collecting documents. Payment reference is <b>0000</b> and the depositor should be the bidder's name. Cash is not accepted.
COMPULSORY SITE INSPECTION AND BRIEFING MEETING:	Bidders are to meet at <b>11:00am, Wednesday, 19th of July 2017</b> , on site at 11 Kelvin Street, Industria, Johannesburg (Entrance is near Cnr Kelvin & Maraisburg Roads) at the Antea Hostel Hall at Laanglagte. GPS Coordinates: <b>-26.198829, 27.973312</b>
BID CLOSING:	<b>11:00 am, Friday, the 25th of August 2017</b> . Bids will subsequently be opened in public in JOSHCO Board Room. No late bids will be accepted.

Bids will be evaluated in terms of (1.) Functionality, (2.) Preferential Procurement Policy Regulations of 2017 using the 80:20 points system, where 80 points are allocated to price and 20 points are allocated to B-BBEE Level of Contribution (3.) Administrative Compliance. Only bidders who score a minimum of **70 Points out of 100 points** on functionality will be evaluated in terms of Preferential Procurement Policy Regulations of 2017 using the 80:20 points system. **Only bidders who submit all the compulsory documents will be eligible to be awarded.**

**NB: Preference will be given to new service providers that do not have existing/current contracts with JOSHCO or who are not on JOSHCO's current panel.**

Compulsory Documents	*Proof of compulsory site briefing attendance which will be verified by the bidder signing the attendance register from the site compulsory briefing *All MBD forms must be completed and signed <b>*Valid certified copy as proof of registration with the relevant professional body or other valid recognised professional council (Where applicable).</b>
Administrative Documents	<b>Primary:</b> *Valid SARS Tax Clearance Certificate *Up to date municipal account/statement for both the company and its active directors (not older than 3 months) in the case where a bidder or the director is a lessee, a signed certified copy of a valid lease agreement must be supplied *Certified ID copies of all directors. <b>Secondary:</b> *CIPC (company registration documents) *Proof of compliance with COIDA (certified copy of a valid letter of good standing)*In the case of a JV, an original JV Authority of Signatory, JV agreement and a Consolidated B-BBEE Certificate from an approved verification agency for the JV must be submitted.*Certified B-BBEE Certificate from an approved verification agency *Cancelled cheque or an original letter from Bank not older than 3 months confirming bank account details.

1. The scope of services will be defined for each specific contract. JOSHCO invites proposals for various professional services in the following disciplines:

- 1.1. Town Planners,
- 1.2. Land surveyors,
- 1.3. Conveyancing Practitioners,
- 1.4. Construction Law Practitioners,
- 1.5. Traffic Engineers,
- 1.6. Market Study Assessments,
- 1.7. Community Social Facilitators
- 1.8. Fire Safety and Design,
- 1.9. Construction Health and Safety,
- 1.10. Green Building Consultants and,
- 1.11. Construction Site Environmental Management.

Bids must be sealed, externally endorsed with the **Project Name: A Panel of Multi-disciplinary Professional Service Providers on an Ad-Hoc Basis for a Period not exceeding 36 months and Bid No: RFB/PSC/006/2017** to be deposited in the JOSHCO Tender Box, 1st Floor, 137 Silverlight Avenue, New Doornfontein.

All enquiries regarding this bid must be directed in writing to the JOSHCO Supply Chain Department, contact person: **Sandile Sibaya**, contact number: **011 – 406 7300**, e-mail address: **sandile@joshco.co.za**.

**Should you not receive communication from JOSHCO within 120 days of submitting your bid; please accept your submission was unsuccessful.**



Approved