

## INVITATION TO BID: REQUEST FOR PROPOSALS

JOSHCO invites all prospective service providers to submit bids in accordance with the Terms of Reference provided in this invitation.

<b>BID NO.</b>	<b>PROJECT NAME</b>
<b>ICT/004/2019</b>	Supply and delivery of computers and Laptops as and when required by Joshco for the period not exceeding 36 months.
<b>PROJECT SCOPE:</b>	Appointment of service provider to supply and deliver the computers and Laptops as and when required Joshco for the period not exceeding 36 Months.
<b>COLLECTION OF BID DOCUMENTS:</b>	<b>Friday 17 January 2020</b> , during standard office hours (08:00 – 16:00), at the Procurement Section, 4 <sup>th</sup> Floor, and Number 61 Juta Street Braamfontein: Proof of payment required.
<b>BID COSTS:</b>	<b>R 500.00 (Five Hundred Rands only)</b> <u>non-refundable fee</u> inclusive of VAT. Payable to JOSHCO, Standard Bank, Johannesburg, Branch Code 00 02 05, Account Number 00 019 772 6. Bidders to provide a deposit slip or EFT transcript when collecting document. Payment reference is <b>20111</b> and the depositor should be the bidder's name. Cash is not accepted.
<b>COMPULSORY BRIEFING MEETING:</b>	<b>Not Applicable</b>
<b>BID CLOSING:</b>	<b>13:00pm, Tuesday, the 04<sup>th</sup> of February 2020..</b> Bids will subsequently be opened in public in JOSHCO Board Room. No late bids will be accepted.

### **The Bid evaluation process will be conducted in six stages as follows:**

**Stage 1:** Prequalification Criteria: The following prequalification criteria will apply:-

- ✓ The tenderer must have minimum B-BBEE status level of contributor of Level 1;

**Stage 2:** Functionality Evaluation Criteria

**Stage 3:** Preferential Procurement Policy Regulations of 2017 using the 80:20 points system, where 80 points are allocated to price and 20 points are allocated to B-BBEE Level of Contribution

**Stage 4:** Administrative Compliance.

**Stage 5:** Award Criteria

- ✓ Preference for the award will be given to bidders who are at least **51% owned by black people:**

Bids must be sealed, externally endorsed with the **Project Name:** SUPPLY AND DELIVERY OF COMPUTERS AND LAPTOPS AS AND WHEN REQUIRED BY JOSHCO FOR THE PERIOD NOT EXCEEDING 36 MONTHS, Bid No: **ICT/004/2019** to be deposited in the JOSHCO Tender Box, 4th Floor, Number 61 Juta Street Braamfontein.

All enquiries regarding this bid must be directed **in writing** to the JOSHCO Supply Chain Department, contact person: **Ranapo Maroga**, e-mail address: [ranapo@joshco.co.za](mailto:ranapo@joshco.co.za), Technical queries must directed to: Michael Maledu, contact number: 011 406 7342, e-mail address: [michael@joshco.co.za](mailto:michael@joshco.co.za)

**Should you not receive communication from JOSHCO within 90 days of submitting your bid; accept your submission is unsuccessful.**

\_\_\_\_\_  
Chief Executive Officer  
Johannesburg Social Housing Company

Date: .....

**“Speak up against fraud and corruption; Blow the whistle”  
National Anti-fraud Hotline: 0800 002 587 or SMS 32840  
Tip-offs are anonymous**

