

INVITATION TO BID: REQUEST FOR PROPOSALS

JOSHCO invites all prospective service providers to submit bids in accordance with the Terms of Reference provided in this invitation.

BID NO.	PROJECT NAME
RFB/PSC/006/2019	Panel of Professionals in the Built environment for a Period not exceeding 36 months
PROJECT SCOPE:	To render professional services for JOSHCO Projects Include Medium to High Rise Residential Conversions and Refurbishment of Council Owned Properties and Inner City Buildings to Family Units, Development of New Units In Greenfield Areas and project pre-construction planning of new projects
COLLECTION OF BID DOCUMENTS:	Wednesday, the 28 of August 2019 , during standard office hours (08:00 – 16:30), at the Procurement Section, 1 st Floor, 137 Sivewright Avenue, New Doornfontein. (011 - 406 7300): Proof of payment required.
BID COSTS:	R 500.00 (Five Hundred Rands only) non-refundable fee inclusive of VAT. Payable to JOSHCO, Standard Bank, Johannesburg, Branch Code 00 02 05, Account Number 00 019 772 6. Bidders to provide a deposit slip or EFT transcript when collecting document. Payment reference is 20199 and the depositor should be the bidder's name. Cash is not accepted.
COMPULSORY SITE INSPECTION AND BRIEFING MEETING:	Not Applicable
BID CLOSING:	11:00 am Wednesday, the 25th of September 2019. Bids will subsequently be opened in public in JOSHCO Board Room. No late bids will be accepted.

Bids will be evaluated in terms of (1.) Functionality, (2.) Preferential Procurement Policy Regulations of 2017 using the 80:20 points system, where 80 points are allocated to price and 20 points are allocated to B-BBEE Level of Contribution (3.) Administrative Compliance. Only bidders who score a minimum of **70 Points out of 100 points** on functionality will be evaluated in terms of Preferential Procurement Policy Regulations of 2017 using the 80:20 points system. **Only bidders who submit all the compulsory documents will be eligible to be awarded.**

NB: Preference for the award will be given to new service providers that do not have existing/current contracts with JOSHCO or who are not on JOSHCO's current panels.

Compulsory Documents	<p>*All MBD forms completed and signed</p> <p>* <u>The following prequalification criteria apply:-</u></p> <ul style="list-style-type: none"> ✓ The tenderer must have minimum B-BBEE status level of contributor of Level 1; ✓ Valid certified B-BBEE Certificate from an approved verification agency will be accepted to claim BBEE points OR Sworn affidavit will be acceptable. ✓ Certified certificates of shareholding of 51% black ownership and CIPC or CK documents ✓ Valid certified copy as proof of registration with the relevant professional body or other valid recognised professional council (Where applicable).
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	A tender that fails to meet any of this pre-qualifying criteria stipulated above is an unacceptable tender.
Administrative Documents	Primary: *Valid SARS Tax Clearance Certificate *Up to date municipal account/statement for both the company and its active directors (not older than 3 months) in case where a bidder or the director is a lessee, a signed certified copy of a valid lease agreement must be supplied *Certified ID copies of all directors. Secondary: *CIPC (company registration documents) *Proof of compliance with COIDA (certified copy of a valid letter of good standing)*In the case of a JV, an original JV Authority of Signatory, JV agreement and a Consolidated B-BBEE Certificate from an approved verification agency for the JV must be submitted.*Certified B-BBEE Certificate from an approved verification agency *Cancelled cheque or an original letter from Bank not older than 3 months confirming bank account details.

Bids must be sealed, externally endorsed with the **Project Name: Panel of Professionals in the Built environment for a Period not exceeding 36 months and Bid No: RFB/PSC/006/2019** to be deposited in the JOSHCO Tender Box, 1st Floor, 137 Sivewright Avenue, New Doornfontein.

All enquiries regarding this bid must be directed in writing to the JOSHCO Supply Chain Department, contact person: Ranapo Maroga, contact number: 011 – 406 7300, e-mail address: Ranapo@joshco.co.za and Technical queries must directed to: Sithembiso Ndlovu, contact number: 011 406 7312, e-mail address: sithembiso@joshco.co.za

Should you not receive communication from JOSHCO within 120 days of submitting your bid; accept your submission is unsuccessful.

**“Speak up against fraud and corruption; Blow the whistle”
National Anti-fraud Hotline: 0800 002 587 or SMS 32840
Tip-offs are anonymous**

