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Johannesburg Social Housing Company

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INVITATION TO BID

Johannesburg Social Housing Company hereafter referred to as **JOSHCO** invites all experienced and qualified service providers to submit proposals and supporting documents based on the Terms of Reference provided with this invitation.

| BID NO. | PROJECT NAME |
|--|---|
| EPWP/001/2022 | JOSHCO EMPLOYEES' WELLNESS PROGRAMME |
| PROJECT SCOPE: | APPOINTMENT OF A SERVICE PROVIDER TO PROVIDE JOSHCO WITH COMPANY WIDE EMPLOYEE WELLNESS PROGRAMME NOT EXCEEDING 36 MONTHS. |
| COLLECTION OF BID DOCUMENTS: | Thursday 08 September 2022 , during standard office hours (08:00 – 16:00 Monday to Thursday), at the Procurement Section, 14th Floor, 222 Smit Street Braamfontein: Proof of payment required. |
| BID COSTS: | R 500.00 (Five Hundred Rands only) non-refundable fee inclusive of VAT. Payable to JOSHCO, Standard Bank, Johannesburg, Branch Code 00 02 05, Account Number 00 019 772 6. Bidders to provide deposit slip or EFT transcript when collecting document. Payment reference is 45673 and the depositor should be the bidder's name. Cash is not accepted. |
| COMPULSORY SITE INSPECTION AND BRIEFING MEETING: | Bidders are to meet at 10h00 – 11h00, Tuesday 13 September 2022 , the at JOSHCO, Number 61 Juta Street Braamfontein |
| BID CLOSING: | Monday ,03 October 2022 . Bids will not be subsequently opened due to the COVID 19 pandemic. No late bids will be accepted. Ground floor tender box, 61 Juta street, Braamfontein |

The Bid evaluation process will be conducted in four stages as follows:

Stage 1: Prequalification Criteria: The following prequalification criteria will apply: -

- ✓ Attendance of a compulsory site briefing.

Stage 2: Administrative Compliance.

Stage 3: Functionality Evaluation Criteria.

Stage 4: Preferential Procurement Policy Regulations of 2017 using the 80:20 points system, where 80 points are allocated to price and 20 points are allocated to B-BBEE Level of Contribution

Bids must be sealed, externally endorsed with the Project Name: **JOSHCO EMPLOYEES' WELLNESS PROGRAMME NOT EXCEEDING 36 MONTHS**. Bid No: **EPWP/001/2022** to be deposited in the JOSHCO Tender Box, **Ground floor, 61 Juta Street, Braamfontein**.

All enquiries regarding this bid must be directed **in writing** to the JOSHCO Supply Chain Department, contact person: **Lehlohonolo Molesiwa**, e-mail address: lehlohonolo@joshco.co.za. Technical person: Dikeledi Mogonediwa, email address: dikeledi@joshco.co.za

Should you not receive communication from JOSHCO within 120 days of submitting your bid; accept your submission is unsuccessful.

Directors: Ms. Gaby Boikanyo (Chairperson), Mr. Sello Mothotoana (Acting CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Moerane Maimane (NED), Mr. Jason Sobekwa (NED), Mr. Themba Mamba (NED), Mr. Theodore Dhlamini (NED), Mr. Xolani Dlwathi (NED), Mr. Karabo Bosch Modipane (NED), Mr. Sumesh Varghese (NED), Ms. Kentse Sesele (NED), Ms. Jennifer Madiba (Acting Company Secretary)
Registration Number: 2003/008/063/07