



Johannesburg Social Housing Company

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INTERNAL AND EXTERNAL ADVERTISEMENT

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA).

JOSHCO invites suitably qualified and experienced persons to apply for the following vacant position.

Position : **Program Manager: Implementation**
Employment Status : **Permanent**
Department : **Office of the Chief Operations Officer**

Purpose of the Job: The position is responsible to ensure JOSHCO's growth through the on time, on budget and to specification delivery of new build projects. Manage projects and work with internal and external clients. Take overall responsibility for planning, managing, and delivering projects that are: medium to large in size, complex in nature, high in risk profile and have multiple inter-dependencies.

Responsibilities (but not limited to the following):

- Developing an annual construction and property / project's management plan.
- Providing technical oversight of the construction of the projects in terms of time, budget, and quality.
- Reviewing reports and providing troubleshooting to projects with challenges.
- Overseeing the handover and maintenance liability period of the project.
- Developing tender specifications for the appointment of service providers.
- Developing contracting documentation for professionals and contractors.
- Exercising sound business judgement; identifying, investigating and analysing development opportunities, including innovative solutions.
- Preparing property development business cases and funding proposals, including all aspects of feasibility investigations (including acquisitions, constructions & consultancies)
- Ensuring that projects are implemented within contractual obligations and regulatory requirements, project timelines and budget requirements.
- Maintaining project plans and communicating status to Management and clients as needed.
- Developing a Housing Development budget in line with Capex and Operational plan.
- Reporting on financial performance of Housing Development.
- Monitoring Housing Development expenditure against the budget.
- Monitoring delivery of projects to ensure that they achieve their original objectives, tracking and auditing of contract terms.

- Managing accurate and comprehensive documentation including funder, consultant and contractor agreements.

Minimum job Requirements, interested applicants must be in possession of:

- Degree in Building Science, Construction Management or similar.
 - Minimum of six (6) years' experience in construction project management and construction contracts.
 - Planning and time management (preparing progress reports); financial and budget management (monitoring budget reports); communication delegation (on site management, team meetings); general construction knowledge and managing large infrastructure projects.
 - Knowledge of relevant legislation, construction regulations, standards, incidents, investigation techniques and risk assessment methodologies.
 - Knowledge in managing professionals within the built environment
 - A registered SACPCMP -PrCPM professionals, no candidate registrations will be considered.
 - A valid professional registration with SACPCMP
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- **General Management Skills:** Communication –(Complex), Conflict Management – (Complex), Relationship Management – (Complex), Teamwork – (Complex), Project Management (Complex), Planning and Organising (Complex), Problem Solving (Complex)
 - **Technical Knowledge and Skills:** Housing Sector Legislation, Housing Design and Construction Techniques, Construction Management and Monitoring, Knowledge of policy and procedure development and implementation.
 - **Attributes:** Emotional Intelligence, Persuasion, Assertiveness, Interpersonal Skills, Attention to detail, Adaptability and flexibility, and Situational sensitivity.

Application Procedure:

Please take note that only online applications will be considered. Please apply by using the following link below, by either copying the link onto browser or click on the link:



<https://share-eu1.hsforms.com/15UwL3ae2S9qCDMsXVwaT-Qew554>

JOSHCO is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender, and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.

The Closing Date for Applications is 26 October 2023.