



12 December 2023

## INTERNAL AND EXTERNAL ADVERTISEMENT

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA). **JOSHCO invites suitably qualified and experienced persons to apply for the following vacant position.**

**Position** : **Senior Internal Auditor**  
**Employment Status** : **Permanent**  
**Department** : **Office of the Chief Executive Officer**

**Purpose of the Job:** To provide an independent, objective audit function in support to the organisation to accomplish its objectives by bringing a systematic disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

### Responsibilities (but not limited to the following):

- Managing the execution of the approved audit plan.
- Managing of the audit project team which entails but not limited to performance on project, development, timelines, and quality.
- Performing audit planning in accordance with operational plan and engagement letter.
- Preparing the audit plan to COSO Framework.
- Reviewing a Risk and Control Matrix (RACM).
- Preparing a detailed risk-based audit program.
- Participating in ad hoc audit related activities as and when required.
- Executing complex and sensitive audits in accordance with risk-based audit program to establish the adequacy of the controls and the compliance thereof.
- Conducting special audit investigations as and when required by the organisation.
- Drafting an engagement letter to the auditee in accordance with the audit plan and submitting it to Manager: Internal Audit for approval.
- Supervising the audit teams towards the achievement of the audit plan.
- Discussing findings with client up to Senior Management or Divisional Management to validate the issues.
- Preparing a detailed draft report addressing the findings, the root cause, effect, and recommendations to rectify and submit to Head: Internal Audit for review.
- Incorporating Senior Manager's comments on the draft report.
- Providing the client with the draft report as well as the recommendations for the client to comment and indicate corrective actions.

- Writing progress and monthly reports to the Manager: Internal Audit.

**Minimum job Requirements, interested applicants must be in possession of:**

- BCom Degree / B-Tech in Accounting or Internal Audit or equivalent qualification.
- CIA, CA (SA) or equivalent professional certification will be an added advantage.
- At least seven (7) years' Internal Audit experience.
- A minimum of three (3) years' solid senior internal audit experience.

**Skills and competencies-** The ideal applicant must possess the following skills and competencies:

- ◆ **Generic skills:** Budget Management Skills, Advanced Audit Personnel Management Skills, Advanced Project Management and Time Management Skills.
- ◆ **Technical Knowledge and Skills:** Advance knowledge of MFMA, Treasury Regulations, Internal Audit Framework and Standards, Advance knowledge of drafting risk-based audit program, Risk & Control Matric (RACM). Report writing, Advance knowledge of Root Cause Analysis, Audit Universe, Excellent Stakeholder Management Skills.
- ◆ **Attributes:** Objectivity, Assertiveness, Analytic, Interpersonal Relations

**Application Procedure:**

Please take note that only online applications will be considered. Please apply by using the following link below, by either copying the link onto browser or click on the link. Failure to apply using the correct link will result to an application not considered.



[https://share-eu1.hsforms.com/1iQU\\_jdb2Rmib3YM7U\\_CbJAew554](https://share-eu1.hsforms.com/1iQU_jdb2Rmib3YM7U_CbJAew554)

JOSHCO is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender, and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.

**The Closing date for applications is 21 December 2023 at 16:00 any application received after the closing date will not be considered.**