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Johannesburg Social Housing Company

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## EXTERNAL ADVERT 16 April 2021

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA). **JOSHCO invites suitably qualified and experienced persons to apply for the following vacant positions.**

**Position** : **Internal Auditor X3**  
**Employment Status** : **Permanent**  
**Department** : **CEO Office**

**Purpose of the Job:** - To assist in the overall functioning of the Internal Audit Department so that it fulfils the purpose, role and responsibilities as established in the Audit Charter.

### Responsibilities (but not limited to the following):

- Implement the Audit plan as agreed with management and the audit committee.
- Develop and Implement Audit programs and procedures.
- Identify control weaknesses and deviations from operating standards.
- Communicate deviations to relevant stakeholders so that corrective action can be implemented.
- Compile audit report findings and ensure draft reports are reviewed before circulation.
- Assist the Internal Audit Manager with other operational and reporting activities as required.
- Identify opportunities for innovation in audit as well as client processes and develop practical solutions to implement innovative practices.

### Minimum Job Requirements Interested applicants must be in possession of:

- BCom Degree /BTech in Accounting or Internal Audit (equivalent).
- Certified Internal Audit (CIA) or Chartered Accountant (preferred).
- Member of a recognized regulatory body or institute.
- A minimum of 4 years internal auditing experience.
- Experience in IT Audit.
- Knowledge of the MFMA; Treasury Regulations and Public Service Regulations; Internal Auditing Standards; the South African Auditing Standards.

Directors: Mr. Theodore Dhlamini (Chairperson), Mr. Victor Rambau (CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Moerane Maimane (NED), Mr. Jason Sobekwa (NED), Mr. Siphwe Mhlongo (NED), Mr. Themba Mamba (NED), Ms. Gaby Boikanyo (NED), Mr. Xolani Dlwathi (NED), Debbie Raphuthi (NED), Eugenia Motloung (NED), Kenste Sesele (NED), Nikelo Bangisi (NED), Ms. Brenda Makhanya (NED), Ms. Sibongile Bhengu (NED), Ms. Xolisile Njapha (Company Secretary)

- Knowledge and understanding of legislation and regulations relating to municipalities and systems (IDP and GDS).
- Strong commercial understanding -impact and credibility within all levels of the business and ability to deliver.
- Knowledge and understanding of construction audit will be an advantage.

#### **Other skills**

- **General Management Skills:** Communication, Advanced systems skills, Computer, Facilitation, Conflict Management, Relationship Management, Project Management, Ethical, General Management, Knowledge of policy and procedure development and implementation Data Analysis skills, Budgeting and Budget Management skills and Problem-solving skills.
- **Technical Knowledge and Skills:** Auditing, Statutory compliance, Accounting, Financial Management, Corporate Governance, Budgeting and, Monitoring and Evaluation.
- **Attributes:** Emotional Intelligence, Persuasion, Assertiveness, Interpersonal Skills, Attention to detail, Adaptability and flexibility, and Situational sensitivity.

#### **Application Procedure:**

Interested applicants are invited to apply by submitting their CV's together with certified copies of qualifications and ID to: [recruitment@joshco.co.za](mailto:recruitment@joshco.co.za) quoting the position applying for. Failure to submit the required documents will result in your application not being considered. JOSHCO is an equal opportunity and affirmative action employer and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment. The Closing date for applications is **26 April 2021**.



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**Registration Number: 2003/008/063/07**