



Johannesburg Social Housing Company

61 Juta Street  
Braamfontein  
2094

PO Box 16021  
New Doornfontein  
2028

Tel 0861 JOSHCO  
Tel +27 (0) 11 406 7300  
Fax +27 (0) 11 404 3001  
Email [info@joshco.co.za](mailto:info@joshco.co.za)  
[www.joshco.co.za](http://www.joshco.co.za)

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## INTERNAL AND EXTERNAL ADVERTISEMENT

The Johannesburg Social Housing Company SOC Limited (JOSHCO) mandate is to develop and manage affordable rental housing for the lower market as an integral part of efforts to eradicate the housing backlog of the City of Johannesburg. JOSHCO is a registered Social Housing Institution and is accredited by the Social Housing Regulatory Authority (SHRA).

**JOSHCO invites suitably qualified and experienced persons to apply for the following vacant position.**

**Position :** Manager: Risk and Compliance  
**Employment Status :** Permanent  
**Department :** Business Planning and Strategy

**Purpose of the Job:** The position is responsible to communicate risk and compliance policies and processes for an organization, provide hands-on development of risk models involving market, credit and operational risk, assure controls are operating effectively and provide research and analytical support.

### Responsibilities (but not limited to the following):

- ◆ Designing and implementing an overall risk management process for the organisation, which includes an analysis of the financial impact on the company when risk occur.
- ◆ Performing a risk assessment, analysing current risks and identifying potential risks that are affecting the accompany.
- ◆ Evaluating the company`s previous handling of risks and comparing potential risks with criteria set out by the company such as cost and legal requirements.
- ◆ Establishing the level of risk, the company is willing to take.
- ◆ Preparing risk management and insurance budgets.
- ◆ Creating business continuity plans to limit risks.
- ◆ Explaining the explaining risks that posed by corporate governance to stakeholders.
- ◆ Implementing health and safety measures and purchasing insurance.
- ◆ Developing of compliance management plan and compliance/regulatory universe.
- ◆ Ensure effective risk and compliance reporting.
- ◆ Conducting policy and compliance audits, which will include liaising with internal and external auditors.
- ◆ Maintaining records of insurance policies and claims.
- ◆ Reviewing any new major contracts or internal business proposals.
- ◆ Building risk awareness staff by providing support and training within the company.
- ◆ Ensuring individuals understand their own accountability for individuals risks.

### Minimum job Requirements, interested applicants must be in possession of:

- ◆ Degree in Risk Management, Accounting, LLB and Internal Audit.
- ◆ A relevant Post Graduate qualification in Risk Management or related will be an added advantage.

- ◆ At least 5 - 8 years' experience in the risk management or internal audit field, three (3) of which must have been at management level.
- ◆ Local government knowledge will be an added advantage.
- ◆ Knowledge and understanding of the MFMA Act, PPPF Act and BBBEE Act

**Skills and competencies-** The ideal applicant must possess the following skills and competencies:

- ◆ **Generic skills:** Relationship Management: Relationship with other departments, managers, and staff, Good organizational and time-management abilities, Strong attention to detail, Excellent verbal and written communication skills, the ability to work on multiple projects simultaneously while maintaining accuracy.
- ◆ **Technical Knowledge and Skills:** Financial, Accounting, Budget, Developing and Implementing policies and procedures, Problem solving and analyse information.
- ◆ **Attributes:** Emotional Intelligence, Leadership, Assertiveness, Interpersonal Skills, Adaptability and flexibility, Situational sensitivity.

#### **Application Procedure:**

Please take note that only online applications will be considered. Please apply by using the following link below, by either copying the link onto browser or click on the link. Failure to apply using the correct link, will result to any application not considered.



<https://share-eu1.hsforms.com/1KNjqY94DSOeQy3B1NpYmngew554>

JOSHCO is an equal opportunity and affirmative action employer, and all appointments will be made in accordance with the Company's Employment Equity Plan to promote its representivity (race, gender, and disability). Correspondence will only be limited to shortlisted candidates and applicants who have not been contacted within 6 weeks should consider their applications unsuccessful. JOSHCO reserves the right not to make an appointment.

**The Closing date for applications is 16 July 2024 at 16:00 any application received after the closing date will not be considered.**