



Johannesburg Social Housing Company

137 Sivewright Ave  
1<sup>st</sup> Floor  
New Doornfontein  
2094

PO Box 16021  
New Doornfontein  
2028

Tel 0861 JOSHCO  
Tel +27 (0) 11 406 7300  
Fax +27 (0) 11 404 3001  
E-mail [info@joshco.co.za](mailto:info@joshco.co.za)  
[www.joshco.co.za](http://www.joshco.co.za)

Issued:02-10-2018

## REQUEST FOR QUOTATIONS: CONFERENCE AND ACCOMODATION: VAAL TRIANGLE AREA

The Johannesburg Social Housing Company Pty Ltd (JOSHCO) Reg. No. 2003/008063/07 invites all suitable service providers that specialise in the following area of expertise:

CONTACT PERSON	DESCRIPTION	CLOSING DATE AND TIME
<b>Name:</b> Judian Inama <b>Tel:</b> 011 406 7315 <b>Email:</b> <a href="mailto:judian@joshco.co.za">judian@joshco.co.za</a>	Conference & Accommodation	Closing Date: 10 October 2018 Closing Time: 11:00 a.m.

### 1. Preamble

**JOSHCO**, was created by the City of Johannesburg as one of its preferred implementing agents for social and institutional housing developments and management of rental accommodation for low income earners within the Joburg metropolis.

**JOSHCO** is active in developing new and improving existing affordable rental housing for the residents of Johannesburg, the company has utilised its capital budget for the development of infrastructure, for the refurbishment of existing buildings and the conversion of hostels into liveable spaces. All of these are for the sole purpose of occupation by leasing tenants.

SCM Manager Initials: 

Directors: Mr. Tumelo Mpho Mlangeni (Chairperson), Mr. Christopher Dyani (Acting CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Thabo Motloung (NED), Ms. Nompumelelo Hlatswayo (NED), Mr. Kevin Wall (NED), Mr. Mongezi Ntanga (NED), Dr. Wellington Twala (NED), Ms. Noluthando Molao (NED), Mr. Nyambeleni Tshindane (NED), Ms. Livhalani Nemaungani (Acting Company Secretary)

Registration Number: 2003/008/063/07

## 2. Scope of Work

- a. Conference venue for 40-45 people for 22 to 24 October 2018
- b. Overnight accommodation for 36 people for 22 and 23 October 2018
- c. Food catering – Breakfast, Lunch and Dinner on 22 and 23 October, with tea time beverages and snacks
- d. Breakfast and lunch on 24 October, with tea time beverages and snacks
- e. Area of preference : Vaal River (Vaal Triangle Area)

## Phase 3 – Administrative Compliance

- 3.1 Valid Original SARS Tax Clearance Certificate
- 3.2 Company Registration Documents.
- 3.3 Up to date municipal account/statement for both the company (not older than 3 months). In case where a bidder is a lessee, a certified copy of a valid lease agreement must be supplied.
- 3.4 Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).
- 3.5 B-BBEE Certificate (You will forfeit points allocated to B-BBEE if the B-BBEE certificate is not supplied).
- 3.6 CSD Registration Documents.
- 3.7 Completed JOSHCO Supplier database form

SCM Manager Initials: 

Directors: Mr. Tumelo Mpho Mlangeni (Chairperson), Mr. Christopher Dyani (Acting CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Thabo Motloung (NED), Ms. Nompumelelo Hlatswayo (NED), Mr. Kevin Wall (NED), Mr. Mongezi Ntanga (NED), Dr. Wellington Twala (NED), Ms. Noluthando Molao (NED), Mr. Nyambeleni Tshindane (NED), Ms. Livhalani Nemaungani (Acting Company Secretary)

Registration Number: 2003/008/063/07

#### Phase 4- Evaluation in terms of PPPFA 2011:

This bid will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be allocated based on the B-BBEE status level certificate.

Breakdown of points:

80/20 Preference Point Components	Points
Price	80
B-BBEE level contribution	20
Total	100

Joshco seek to provide an effective and efficient procurement service to its stakeholders through procurement best practices and optimal resource management, in compliance with the JOSHCO's Supply Chain Management Policy and relevant procurement regulatory framework. JOSHCO is committed to affirmative procurement consistent with the South African Constitution and the approved DTI Codes of Good Practice issued in terms of the BBEE Act No. 53 of 2003 (as amended).

All prices must be **VAT inclusive and include all other related costs.**

Submissions must be hand delivered to JOSHCO head office (137 Sivewright Avenue, 1<sup>st</sup> Floor, New Doornfontein, 2094) in a sealed envelope – **RFQ/ CONFERENCE AND ACCOMODATION**  
Should you not hear from us within 10 working days after closing date, please consider your proposal unsuccessful.

**A complete document with MBD forms is downloadable on from JOSHCO website:**  
[www.joshco.co.za](http://www.joshco.co.za)

  
\_\_\_\_\_  
**SUPPLY CHAIN MANAGER**  
**JOHANNESBURG SOCIAL HOUSING COMPANY**

Date: 02/10/2018

Directors: Mr. Tumelo Mpho Mlangeni (Chairperson), Mr. Christopher Dyani (Acting CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Thabo Motloung (NED), Ms. Nompumelelo Hlatswayo (NED), Mr. Kevin Wall (NED), Mr. Mongezi Ntanga (NED), Dr. Wellington Twala (NED), Ms. Noluthando Molao (NED), Mr. Nyambeleni Tshindane (NED), Ms. Livhalani Nemaungani (Acting Company Secretary)