



Issued: 10 - 09 - 2020

REQUEST FOR QUOTATIONS (RFQ): SUPPLY AND DELIVERY OF REFLECTORS AND GOLF T-SHIRT

The Johannesburg Social Housing Company SOC Ltd (JOSHCO) Reg. No. 2003/008063/07 invites all suitable service providers that specialise in the following area of expertise:

Contact person	Description	Closing Date and Time
Name: Lehlohonolo Seeletse Tel: 011 406 7347 Email: lehlohonolo@joshco.co.za	RFQ: Supply and delivery of Reflectors and Golf T-shirt	Closing Date: 17 September 2020 Closing Time: 14:00 p.m.

1. PREAMBLE

JOSHCO was created by the City of Johannesburg as one of its preferred implementing agents for social and institutional housing developments and management of rental accommodation for low income earners within the Joburg metropolis.

JOSHCO is active in developing new and improving existing affordable rental housing for the residents of Johannesburg, the company has utilised its capital budget for the development of infrastructure, for the refurbishment of existing buildings and the conversion of hostels into liveable spaces. All of these are for the sole purpose of occupation by leasing tenants.

2. PURPOSE

JOSHCO requires a reliable supplier to supply and deliver health and safety PPE for members, as per the details provided under scope of work below

3. SCOPE OF WORK

Supply and deliver the below items.

Description	Quantity
Male and Female Matrix Golf Shirt X 25 Navy blue Matt with contrast squared collar styling and colour coordinated striped cuffs. Features taped side slits and a double-stitched hem Features: • 190g 65/35 Poly cotton fabric • Double-needle hem & top-stitching finish • Supplied with a loose pocket • Super soft feel fabric: TBC Branding: • Joshco logo on the left breast and city logo right arm Sizes to be confirmed (sample to be provided)	25
Reflector vest with attachable sleeves (Zip) which must be embroidered Joshco logo on the left breast and city logo right arm Sizes to be confirmed (sample to be provided)	25

3.1. DELIVERY DATE

- ❖ The awarded supplier will be required to deliver within 5 working days of receiving an approved purchase order from JOSHCO.

4. Phase 1 – Administrative Compliance

- 4.1.1. Valid Original SARS Tax Clearance Certificate / Tax Pin
- 4.1.2. Company Registration Documents.
- 4.1.3. Up to date municipal account/statement for both the company (not older than 3 months). In case where a bidder is a lessee, a certified copy of a valid lease agreement must be supplied.
- 4.1.4. Proof of banking - Cancelled Cheque or a valid letter from the Bank (not older than 3 months).
- 4.1.5. B-BBEE Certificate (You will forfeit points allocated to B-BBEE if the B-BBEE certificate is not supplied).
- 4.1.6. Central Supplier Database (CSD) Report
- 4.1.7. MBD Forms
- 4.1.8. Directors or Owners Identification Documents

5. Phase 2 - Evaluation in terms of Preferential Procurement Regulations, 2017:

This RFQ will be evaluated and adjudicated according to the 80/20 preference point system, in terms of which a maximum of 80 points will be awarded for price and 20 points will be allocated based on the B-BBEE status level certificate.

Breakdown of Points:

80/20 Preference Point Components	Points
Price	80.00
B-BBEE level contribution	20.00
Total	100.00

JOSHCO seek to provide an effective and efficient procurement service to its stakeholders through procurement best practices and optimal resource management, in compliance with the JOSHCO's Supply Chain Management Policy and relevant procurement prescripts.

JOSHCO is committed to affirmative procurement consistent with the South African Constitution and the approved DTI Codes of Good Practice issued in terms of the BBBEE Act No. 53 of 2003 (as amended).

All prices must be **VAT inclusive and include all other related costs.**

Submissions must be hand delivered to JOSHCO head office (61 Juta Street, Braamfontein, Ground floor security box) in a sealed envelope **REFLECTORS AND GOLF T-SHIRTS /001/2020**

Should you not hear from us within 10 working days after closing date, please consider your proposal unsuccessful.



**SUPPLY CHAIN MANAGER
JOHANNESBURG SOCIAL HOUSING COMPANY**

Date:10/09/2020