



a world class African city



Johannesburg Social Housing Company

61 Juta Street  
Braamfontein  
2094

PO Box 16021  
New Doornfontein  
2028

Tel 0861 JOSHCO  
Tel +27 (0) 11 406 7300  
Fax +27 (0) 11 404 3001  
Email [info@joshco.co.za](mailto:info@joshco.co.za)  
[www.joshco.co.za](http://www.joshco.co.za)

## INVITATION TO BID: REQUEST FOR PROPOSALS

JOSHCO invites all prospective service providers to submit bids in accordance with the Terms of Reference provided in this invitation.

<b>BID NO.</b>	<b>PROJECT NAME</b>
<b>RFP-FURN-001-2021</b>	REQUEST FOR PROPOSALS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR <b>INTERIOR DESIGN, SUPPLY, DELIVERY, AND INSTALLATION OF OFFICE FURNITURE</b> FOR JOSHCO HEAD OFFICE AT 61 JUTA STREET, BRAAMFONTEIN.
<b>COLLECTION OF BID DOCUMENTS:</b>	<b>FROM Monday, the 23<sup>rd</sup> of August 2021</b> , from the Procurement Section, 222 Smit Street, Braamfontein, 14 <sup>th</sup> floor between 09h00 – 15h00 (Monday to Friday).
<b>BID COSTS:</b>	<b>A non-refundable Fee of R 500.00 (Five Hundred Rands)</b> , Payable to JOSHCO, Standard Bank, Johannesburg, Branch Code 00 02 05 and Account Number 00 019 772 6. Bidders to provide deposit slip or EFT transcript when collecting documents. Payment reference is <b>20220</b>
<b>COMPULSORY BRIEFING MEETINGS:</b>	<b>Compulsory Meeting 1:</b> <b>Friday, 27<sup>th</sup> of August 2021 at 11h00 – 12h00</b> at No. 5 Ussher Street, Selby, Johannesburg <b>Compulsory Meeting 2:</b> Microsoft Teams (Invite to be issued to service providers who attended the first briefing (per above)
<b>BID CLOSING:</b>	<b>Wednesday, the 15<sup>th</sup> September 2021 at 13:00pm.</b> Bids will not subsequently be opened in public due to the pandemic. Bids must be submitted at <b>222 Smit Street, Braamfontein, Ground Floor.</b>

### THE BID EVALUATION PROCESS WILL BE CONDUCTED IN SEVEN (7) STAGES AS FOLLOWS:

**Stage 1:** Prequalification Criteria: The following prequalification criteria will apply: -

- The tenderer must have minimum B-BBEE status level of contributor of **Level 1** and **Level 2**
- *If Consortium, Joint Venture or Subcontractor, the documents listed above must be submitted for each Consortium/ JV member or subcontractor. A consolidated B-BBEE certificate is required for Joint Venture bidders*

**NB: MUST ATTEND BOTH COMPULSORY BRIEFINGS**

**Stage 2:** Local content Evaluation

**Stage 3:** Functionality Evaluation Criteria

**Stage 4:** Presentation Phase

**Stage 5:** Administrative Compliance.

**Stage 6:** Preferential Procurement Policy Regulations of 2017 using the 80:20 points system, where 80 points are allocated to price and 20 points are allocated to B-BBEE Level of Contribution

**Stage 7:** Award Criteria – Preference for the award will be given to bidders who are at least **51% owned by black people.**

All enquiries regarding this bid must be directed **in writing** to the JOSHCO Supply Chain Department

Contact person: Xitshembiso Chabalala, e-mail address: [xitshembiso@joshco.co.za](mailto:xitshembiso@joshco.co.za)

**Technical queries must be directed to Kedumetsi Kojane via e-mail: [kedumetsi@joshco.co.za](mailto:kedumetsi@joshco.co.za)**

***Should you not receive communication from JOSHCO within 120 days of submitting your bid; accept your submission is unsuccessful.***

Directors: Mr. Theodore Dhlamini (Chairperson), Mr. Victor Rambau (CEO & ED), Ms. Nontobeko Ndimande (CFO & ED), Mr. Moerane Maimane (NED), Mr. Jason Sobekwa (NED), Mr. Sipiwe Mhlongo (NED), Mr. Themba Mamba (NED), Ms. Gaby Boikanyo (NED), Mr. Xolani Dlwathi (NED), Ms. Debbie Raphuti (NED), Ms. Eugenia Motloung (NED), Ms. Kentse Sesele (NED), Mr. Nikelo Bangisi (NED), Ms. Brenda Makhanya (NED), Ms. Sibongile Bhengu (NED), Ms. Xolisile Njapha (Company Secretary)